

Wainwright-Stewart, Alice

President

Apr-19

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Expense Report ID
1-Apr-19	Provost, AB	Meeting with Mayor, Town of Provost		129				129	33167
8-Apr-19	Two Hills & Myrnam, AB	Meeting with Mayor, Town of Two Hills; meeting with Mayor and CAO, Village of Myrnam		87				87	33167
12-Apr-19	Saskatoon, SK	Governance Training Workshop		328	189	31		548	33086, 33167
23-Apr-19	Lloydminster, AB	Singularity Conference		29				29	33167
26-Apr-19	Saskatoon, SK	Board Governance Workshop		24	183			207	33329

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
none				
			Total	-