

Wainwright-Stewart, Alice

President

Jun-19

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Expense Report ID
10-Jun-19	Warman, SK	Saskatchewan President's Council Meeting		297	128	12		437	33560, 33548
14-Jun-19	Edmonton, AB	Meeting with Advanced Education		191				191	33548, 33639
17-Jun-19	Spruce Grove, AB	Meeting with Board of Governors, Public Member		205				205	33548
20-Jun-19	Calgary, AB	COPPOA President's meeting		475	223			698	33548, 33639
24-Jun-19	Wainwright, AB	Meeting with Board of Governors, Public Member, Vice Chair		56				56	33548
25-Jun-19	Ponoka, AB	Meeting with Board of Governors, Public Member		221				221	33548
27-Jun-19	Regina, SK	Meeting with Saskatchewan Deputy Minister of Advanced Education		32		12		44	33548, 33639

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
04-Jun-19	Lunch meeting with Board of Governors, Academic Staff Member. 1 (Int)	Vermilion, AB	36	33540
05-Jun-19	Lunch meeting with Board of Governors, Non-Academic Staff Member. 1 (Int)	Vermilion, AB	35	33540

14-Jun-19	Lunch meeting with Advanced Education. 1 (Ex)	Edmonton, AB	39	33639	Page 336392
17-Jun-19	Lunch meeting with Board of Governors, Public Member. 1 (Ex)	Spruce Grove, AB	46	33639	
24-Jun-19	Lunch meeting with Board of Governors, Public Member, Vice Chair. 1 (Ex)	Wainwright, AB	36	33639	
25-Jun-19	Lunch meeting with Board of Governors, Public Member. 1 (Ex)	Ponoka, AB	39	33639	
26-Jun-19	Lunch meeting with Board of Governors, Public Member. 1 (Ex)	Lloydminster, AB	41	33639	
			Total	<u>272</u>	