

President

Jan-20

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

								Expense	
Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Report ID
24-Jan-20	Edmonton, AB	COPPOA Performance-based funding seminar meeting and meeting with Assistant Deputy Minister		189				189	35010, 34968
28-Jan-20	Edmonton, AB	Meetings with the Deputy Minister and consultant		181				181	35010, 34968
31-Jan-20	Edmonton, AB	IBM Business Roundtable		209				209	35010, 34968

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity. Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
none			-	
			-	
		Total	-	