

Wainwright-Stewart, Alice

President

Dec-22

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

| Dates: | Destination | Purpose | Airfare | Other Transportation* | Accommodation | Meals ** | Other *** | Total | Expense Report ID |
|-----------|----------------|---|---------|-----------------------|---------------|----------|-----------|-------|-------------------|
| 6-Dec-22 | St. Paul, AB | Attend Alberta HUB Invest Alberta Workshop | | 129 | | | | 129 | 38927 |
| 7-Dec-22 | Edmonton, AB | Meeting with Minister of Advanced Education | | 273 | | | | 273 | 38936; 38927 |
| 16-Dec-22 | Wainwright, AB | Meeting with MLA, Vermilion-Lloydminster-Wainwright | | 79 | | | | 79 | 38927 |

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

| Dates: | Purpose | Location | Amount | Expense Report ID |
|-----------|--|------------------|--------|-------------------|
| 9-Dec-22 | Lunch meeting with former MLA, Vermilion-Lloydminster-Wainwright; 1 (Ex) | Lloydminster, AB | 44 | 38936 |
| 16-Dec-22 | Lunch meeting with MLA, Vermilion-Lloydminster-Wainwright; 1 (Ex) | Wainwright, AB | 47 | 39084 |
| | | | Total | 91 |