

Wainwright-Stewart, Alice

President

Aug-23

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Expense Report ID
2-Aug-23	Lloydminster, AB	Saskatchewan Innovation Health Programming		66				66	40644
3-Aug-23	Wainwright, AB	Meeting with MLA, Vermilion-Lloydminster-Wainwright		62				62	40644
9-Aug-23	Spruce Grove, AB	Meeting with Public Board Member		224				224	40644
28-Aug-23	Edmonton, AB	President's meetings		255	190			445	40644, 41115

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
2-Aug-23	Saskatchewan Innovation Health Programming meeting; 1 (Ex), 1 (Int)	Lloydminster, AB	66	40557
3-Aug-23	Lunch meeting with MLA, Vermilion-Lloydminster-Wainwright; 1 (Ex)	Wainwright, AB	54	40557
9-Aug-23	Lunch meeting with Public Board Member; 1 (Ex)	Spruce Grove, AB	65	40557
			Total	185