

Wainwright-Stewart, Alice

President

Jul-23

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Expense Report ID
July 12-13, 2023	Calgary, AB	Agriculture & Agri-Food Reception, Calgary Stampede		549	130	12		691	40644, 40557
13-Jul-23	Spruce Grove, AB	Meeting with Public Board Member				18		18	40644
19-Jul-23	Vermilion, AB	Meeting, Saskatchewan's Minister of Advanced Education					46	46	40569, 40599
July 19-21, 2023	Calgary, AB	Presidents meetings; meetings with the Alberta Advanced Education Mininster		495	155	51		701	40644, 40557

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
11-Jul-23	Governor General Award Presentation. 1 (Ex), 8 (Int)	Vermilion, AB	16	40641
19-Jul-23	Lunch meeting with Saskatchewan's Minister of Advanced Education and MLA, Lloydminster, SK. 1 (Ex)	Lloydminster, AB	105	40569
			Total	121