

*President*

Nov-23

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

\*\*\* "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Business activity can include meetings with external parties(Ex) and LC employees (Int).

| Dates: | Purpose | Location | Amount | Expense Report ID |
|--------|---------|----------|--------|-------------------|
| none   |         |          |        |                   |
|        |         | Total    | -      |                   |