

Mar-25

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- \* "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- \*\* "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- \*\*\* "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

|           |               |               |         |                           |               |          |           | Expense |           |
|-----------|---------------|---------------|---------|---------------------------|---------------|----------|-----------|---------|-----------|
| Dates:    | Destination   | Purpose       | Airfare | Other<br>Transportation * | Accommodation | Meals ** | Other *** | Total   | Report ID |
| 26-Mar-25 | Vermilion, AB | Board Meeting |         | 72                        |               |          |           | 72      | 44969     |

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity. Business activity can include meetings with external parties(Ex) and LC employees (Int).

[illegible]