

Wainwright-Stewart, Alice

President

May-25

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.
- ** "Meals" and incidentals are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

Dates:	Destination	Purpose	Airfare	Other Transportation *	Accommodation	Meals **	Other ***	Total	Expense Report ID
May 7-8, 2025	Red Deer, AB	APSN Presidents' Retreat/Meeting		388				388	45400, 45399
21-May-25	Saskatoon, SK	CICan Board Meeting		201	236			437	45400, 45586
23-May-25	Calgary, AB	Meeting with AE Minister and Jack Mintz RE: PSI Funding Model Report Discussion		602	375			977	45400, 45586

2) Hospitality Expenses

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity
Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
9-May-25	Coffee for meetings	n/a	45	45182
			Total	45