

President

1) Travel Expenses and Professional Development

* "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.

** "Meals" and incidentals are reimbursed on a per diem basis while on business travel

*** "Other" includes conference and professional development registration fees, and other miscellaneous travel expenses

									Expense
Dates:	Destination	Purpose	Airfare	Other Transportation*	Accommodation	Meals **	Other ***	Total	Report ID
6-Apr-22	Wainwright, AB	Rotary meeting		53				53	37465
22-Apr-22	Edmonton, AB	Alberta School for the Deaf SLIP student presentations		176				176	37465
25-Apr-22	Virtual	CICan 2022 Connection Conference					199	199	37696

Lakeland College Policy provides for hosting expenses to be reimbursed for College business activity

Business activity can include meetings with external parties(Ex) and LC employees (Int).

Dates:	Purpose	Location	Amount	Expense Report ID
none			-	
			-	
		Total	-	